



HR Payroll Specialist (m/f/x)

Location: Haren

Working Hours: Full-time employee

1,400 employees in 24 locations around the world with a fleet of 60,000+ circulating containers. Since ELA's establishment in 1972, our business has continuously been expanding, we are specialists in mobile room solutions. Our family-run company based in Haren (Ems), Germany, is growing at a fast pace and we are actively looking for qualified and dedicated team players to join us locally, internationally and beyond.

Are you interested in current HR trends? Payroll is more than just payroll accounting for you? Then we speak the same language!

You're a person with your individual profile, qualifications, talents and wishes. But we are not like any other company. We offer exciting jobs, opportunities for your further development and an easy going working atmosphere. Interested? Then we should get to know each other better.

Your tasks

- + Responsibility for the processing of all personnel administration procedures, in particular the timely and high-quality preparation of monthly payroll accounting, the complete contract and certification system
- + Recording and maintenance of the personnel master data of all our companies
- + Checking wage tax, social security and labour law issues and advising our employees in case of queries
- + Processing of registration and certification as well as communication with health insurance funds, offices and social security institutions
- + Clarification of tax and social security issues on payroll topics, e.g. with payroll service providers and auditors

[Apply Online](#)[Video Application](#)

Your skills

- + Successfully completed commercial training as an industrial clerk (m/f/d), business

administration / economics degree or comparable qualification

- + Further training as a human resources specialist (m/f/d) or in the area of payroll accounting
- + Professional experience in payroll accounting, ideally in an industrial company
- + Very good knowledge of tax, labour and social security law
- + Confident handling of common MS Office applications and knowledge of DATEV desirable
- + Good knowledge of written and spoken English desirable

What you can expect from us

- + Our **company fitness programme**: thousands of gyms, swimming pools, etc. are available to you for just €25 per month throughout Germany, some of which are also available digitally without restrictions
- + We offer you support with **emergency childcare**
- + You have **flexible working hours** with us and work flexitime
- + We want to offer you long-term prospects - that's why you will receive a **permanent employment contract** from us
- + You will receive **attractive discount offers** from over 1,500 brands from all relevant areas of life in the ELA Corporate Benefits portal
- + Our **company restaurant** serves up fresh, delicious lunches on a daily basis
- + We want you to be optimistic about the future, which is why we support you with our **company retirement plans** and capital-forming benefits for your financial security
- + You have the option to work up to **60% of your week from home**
- + We organize an extensive **onboarding program** for you at our headquarters in Haren (Ems), so that you can get to know the entire company, our products, and our employees
- + There's no need to part ways with your four-legged friend at ELA, as you can simply bring your **dog** with you into the office if the situation allows
- + We offer you an attractive **bike leasing** programme
- + Your health matters to us, which is why we offer you **height-adjustable desks** in every office

How You can apply

Please send your documents via our career website <https://career.ela-container.com> or via email career@ela-container.com including your CV, your essential certificates and qualifications, as well as a few lines about yourself and why we fit. We would then like to meet and have a personal conversation with you. We look forward to hear from you!

Any questions?

Contact us via email or WhatsApp/text message on +49 1511 9539616.