



Commercial Employee Billing Department (m/f/x)

Location: Haren

Working Hours: Full-time employee

1,600 employees in 18 locations around the world with a fleet of 60,000+ circulating containers. Since ELA's establishment in 1972, our business has continuously been expanding, we are specialists in mobile room solutions. Our family-run company based in Haren (Ems), Germany, is growing at a fast pace and we are actively looking for qualified and dedicated team players to join us locally, internationally and beyond.

Do you have an eye for detail and can you keep track of everything even when things get tricky? Then we have an exciting opportunity for you at ELA Container as a Commercial Employee in our Billing Department (m/f/x). In this role, you'll review and create invoices and credit memos, and work closely with other departments to find solutions and improve processes. Look forward to a strong team and tasks where your attention to detail matters.

The position is a one-year fixed-term contract.

Your Future Role

- + Preparing invoices and credit memos
- + Handling intercompany processes
- + Preparing intercompany and customer invoices
- + Checking customer orders for completeness and plausibility
- + Working closely with other departments, such as Accounting or Sales, to resolve issues and improve processes

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[Video Application](#)

What You bring to the Team

- + Completed commercial training, for example as an industrial clerk or office clerk (m/f/x) or a comparable qualification.
- + Experience in the field of billing or invoicing is an advantage, but not mandatory
- + Knowledge of MS Dynamics NAV or SAP desirable

- + Confident handling of Microsoft 365
- + Very good written and spoken German and English

What you can expect from us

- + You'll have the option to **work from home up to 60%** of the time each week
- + We offer **flexible working hours** and a flex-time schedule.
- + We'll organize a **comprehensive onboarding program** for you at our headquarters in Haren (Ems) so you can get to know the entire company, our products, and our colleagues
- + We offer **company health insurance**
- + We'll take care of your **company pension plan** and offer capital-forming benefits
- + At ELA, you can expect a **varied role** at a global company, a friendly and collaborative work environment, and plenty of opportunities to contribute your own ideas
- + Your health is important to us: That's why we provide **height-adjustable desks** in every office
- + We offer you **personalized development opportunities** and engaging skills training
- + Our **corporate fitness program**: Thousands of gyms, swimming pools, and more are available to you throughout Germany—and in some cases digitally—for just €30 a month with unlimited access
- + Through the **ELA Corporate Benefits portal**, you'll receive attractive discounts from over 1,500 brands across all relevant areas of life
- + We offer you **fresh fruit** and drinks every day
- + You don't have to leave your four-legged friend behind. Under certain conditions, you can simply **bring your dog to the office**

How You can apply

Please send your documents via our career website <https://career.ela-container.com> or via email career@ela-container.com including your CV, your essential certificates and qualifications, as well as a few lines about yourself and why we fit. We would then like to meet and have a personal conversation with you. We look forward to hear from you!

Any questions?

Contact us via email or WhatsApp/text message on +49 1511 9539616.