



Commercial employee invoice processing (m/f/x)

Location: Haren

Working Hours: Full-time employee

1,400 employees in 24 locations around the world with a fleet of 60,000+ circulating containers. Since ELA's establishment in 1972, our business has continuously been expanding, we are specialists in mobile room solutions. Our family-run company based in Haren (Ems), Germany, is growing at a fast pace and we are actively looking for qualified and dedicated team players to join us locally, internationally and beyond.

To support our team, we are looking for a **commercial employee for invoice processing (m/f/x)**. You are a person with your own personal profile of qualifications, talents and wishes. And we are not a company like any other. We offer exciting tasks, opportunities for further development and a relaxed Moin culture. Interested? Then we should get to know each other better.

Your responsibilities

- + Preparation of invoices and credit notes
- + Checking invoices for accuracy and completeness
- + Close cooperation with other departments e.g. accounting or sales to solve problems and improve processes

[Apply Online](#)[Video Application](#)

Your skills

- + Successfully completed commercial training, for example as an industrial clerk or office clerk (m/f/x) or a comparable qualification.
- + Experience in the field of billing or invoicing is an advantage, but not mandatory
- + Knowledge of MS Dynamics NAV or SAP desirable
- + Confident handling of Microsoft 365
- + Confident written and spoken German and English skills

What you can expect from us

- + We want to offer you long-term prospects - that's why you will receive a **permanent employment contract** from us
- + You have **flexible working hours** with us and work flexitime
- + You have the opportunity to **work from home up to 60%** of the week
- + We will organize an extensive **induction programme** for you at our headquarters in Haren (Ems) so that you can get to know the entire company, our products and our colleagues
- + We offer you regular **massage** appointments with our in-house physiotherapist
- + Our **company fitness offer**: thousands of gyms, swimming pools, etc. are available to you for just €25 per month throughout Germany and in some cases also digitally without restrictions
- + We take care of your **company pension scheme** and offer you capital-forming benefits
- + You receive attractive discount offers from over 1,500 brands from all relevant areas of life in the ELA **Corporate Benefits** portal
- + Network at our regular **employee events**
- + Our **company restaurant** provides you with fresh and delicious lunch dishes every day
- + You can expect **flat hierarchies** and short decision-making paths with us
- + Your health is important to us: that's why we offer **height-adjustable desks** in every office

How you can apply

The best way to send us your documents is via our career portal at <https://career.ela-container.com> or by e-mail to career@ela-container.com: your CV, the most important references and qualifications. Add a few lines about what makes you special, why we fit together and how you became aware of us. We are also interested in your notice period and your salary expectations. A personal interview is the best way to get to know each other. We look forward to meeting you!

Any questions?

Contact us via email or WhatsApp/text message on +49 1511 9539616.